



**United States Army Warrant Officer Association**  
Fort Hood Silver Chapter  
P.O. Box 5399  
Fort Hood, Texas 76544



USAWOA-FTHOOD

16 OCT 2008

SUBJECT: Meeting Minutes, USAWOA Fort Hood Silver Chapter, 16 October 2008

1. **Call to Order:** A quorum was verified and President Brooke Finkenbinder called the meeting to order at 1205hrs. Total present 14 members (13 members, 1 visitor).
2. **Opening Ceremony.**
  - a. Pledge of Allegiance: Recited
  - b. Welcome visitors and recognize first time attendees:  
  
CW3 Ellingson, Elizabeth, 2<sup>nd</sup> CHEM  
WO1 Richards, Michael, FSC, 20<sup>th</sup> ENG  
WO1 Rosario, Cirely, 8<sup>th</sup> ENG BN
  - c. Recognize those deserving special recognition:  
  
CW4 Munoz, Pedro, Promotion  
CW2 Finkenbinder, Brooke, Birth of his daughter
  - d. Recognize those in distress:  
  
Paul Habhab's daughter having surgery next month – our prayers are with him and his family.
3. **Secretary's Report:** Approved 18 Sept 2008 Meeting Minutes.
4. **Treasurer's Report:** Approved 1-30 Sept 2008 Treasurer's Report.
5. **President's Report:**
  - a. Announce the Annual Meeting of the Members this year in Maryland from 20 Oct – 24 Oct 2008; reminder about voting. Electronic Ballot and Proxy now available online at <http://usawoa-portal.20m.com/2008Ballot-Proxy.rtf>. Please DO NOT submit both a mail-in and electronic Ballot and Proxy.
  - b. Chairpersons and co-chairperson for committees.  
  
CW4 Munoz volunteered for Scholarship and Sponsorship Co-Chair  
CW3 Ellingson volunteered for Recruitment and Mentorship Chair  
WO1 Richards volunteered for Historian Chair

WO1 Rosario volunteered for Publicity and Newsletter Co-Chair

- c. According to the By-Laws, "ARTICLE VII – AMENDMENTS, SECTION 1. BY-LAWS: The Chapter By-Laws will be reviewed annually." A special committee needs to be formed to review and update the chapter By-Laws.

Mike Howell acknowledged this responsibility and said it would be complete by next meeting.

- d. The holiday season is approaching fast. We need to start thinking about Thanksgiving and/or Christmas activities. If you have any ideas, please bring them up during New Business.

## **6. Vice President Report:**

## **7. Committee Reports:**

- a. **Entertainment Committee;**
- b. **Scholarship & Sponsorship Committee;**
- c. **Membership Committee;**
- d. **Welfare Committee;**
- e. **Recruitment & Mentorship Committee;**
- f. **Retiree & Veterans Affairs Committee;**
- g. **Website Committee; [www.ewaservices.com/fthoodwoa/default.asp](http://www.ewaservices.com/fthoodwoa/default.asp)**
- h. **Memorabilia Committee;**
- i. **Professional Development Committee;**
- j. **Historian;**

## **8. Unfinished Business:**

- a. Mr. Wayne Hamilton motioned to put a memorial bench at local State Veterans Cemetery; seconded by Mr. Mike Athey; motion carried.

Mr. Wayne Hamilton amended motion to collect money towards a memorial fund. ~~He would donate the initial \$600;~~ seconded by Mr Kenneth Watson; motion carried.

Corrections: Mr. Wayne Hamilton will just be making a donation instead of initial \$600. He will have presentations at the next meeting in June by David Crawford of material and monuments.

Status of committee on plaque selection presented by David Crawford.

Wayne Hamilton will head a special committee to decide on a plaque with design. Mr. Steve Judkins will assist.

The President read a note from Wayne Hamilton stating that he had met with David Crawford and got some details about the color and engraving of the memorial. He will inform the chapter when he returns.

Mr. Hamilton briefed the chapter on the status of the memorial bench at the local State Veterans Cemetery. He stated the black granite was probably the best way to go; submitting a price tag of \$1890 for the stone, \$150 for the cement pad and \$500 for the wording for a total of \$2540. This was in consultation with Mr. David Crawford who will build and place the memorial at the cemetery. Mr. Hamilton motioned that this be the memorial bench we pursue; seconded by Mr. Starnes. Motion passed. Further discussions centered on funding of the memorial – donations vs. Chapter. It was discussed that Chapter funding may be a problem due to commitments, upcoming events and lack of income ventures. Pledges by members were discussed with Mr. Hamilton mentioning the amount he originally volunteered to pledge and stated a few others had stated they would pledge certain amounts. Mr. Athey motioned to publicize pledging funds by members for three months then revisit (Jan 09) where we stand with funds at the following meeting; seconded by Mr. Munzo, motion passed.

Recommended that a pledge sheet be created and start circulating. A pledge sheet template was received from Mike Howell and passed to Wayne Hamilton for correct information about the memorial.

- b. CW3 James Davis motioned to buy a block of Warrant Officer Coins to assist with memorabilia and for general chapter business; not to exceed \$1,800; motion was seconded by CW2 Brooke Finkenbinder; motion carried.

CW3 James Davis amends his motion to have each member that wants coins to bring to the June meeting the number of coins they want and money to purchase; \$5 per coin; also the chapter to buy a block to support memorabilia; motion carried.

Status of quote by Mike Athey from Korean vendors.

Mike Athey not at the July meeting, tabled until next meeting.

Mike Athey not at the August meeting. The President passed around another coin design that he got from CW4 Nicole Woodyard. When Mike Athey returns with the first coin we will do a comparison. Tabled until next meeting.

Mr. Athey returned the Warrant Officer coin and recommended we go back to our original plan because he could not find a vendor in Korea to produce the coins at a lower price. Mr. Davis stated that all can purchase coins from the bulk purchases the Chapter will make.

CW3 James Davis recommended the following changes to the coin design:  
-Aviation insignia added to the coin  
-Remove “unique number” block and replace with Post or Chapter names to make the coin more marketable to those outside of the Silver Chapter  
With HQ approval, CW3 James Davis will order \$200 worth for memorabilia.

- c. CW3 James Davis asked John Hanks to volunteer to put a Golf Tournament together once again, but John Hanks said that he just couldn't at this time. John told James that he would send him all the stuff he has from the last Golf

Tournament so he could start working on getting sponsors and reservations. John said it takes about 6 months to put together a Golf Tournament. He suggested getting assistance from Andy Rice.

A date of 20 November 2008 has been set for this year's Golf Tournament. Andy Rice already has Sponsors rolling in. We will need volunteers for various jobs during the tournament. We will also need volunteers to go out to local businesses for door prize donations.

Raffle tickets handed out with a price of 1 for \$3 and 2 for \$5. Money and stubs will be collected at the beginning of the Nov meeting.

#### **9. New Business:**

- a. (Mike Athey) Discuss setting aside a day to invite in all the vendors that have contacted us in the past year. We could put out the word and let the vendors show their wares. If it gets big enough we could even sell food and turn it into a money maker for the chapter.

Mike Athey not at the Aug Meeting.

- b. Al Jacobs suggested starting a new committee, Fundraising. He will draw up the specifics for the committee and bring to the next meeting.
- c. Red Cross Sunshine Fund. Suggested setting aside funds per quarter for Sunshine Fund.

#### **10. Special Event:**

- a. Present Certificates of Appreciation.

#### **11. Announcements:**

- a. November 4, 2008 get out and VOTE!
- b. The next Chapter meeting is scheduled for 20 Nov 2008 at the **Courses of Clear Creek**.
- c. The Board of Directors meeting is scheduled for 17 Nov 2008 at Sportsman's Center.
- d. Don't forget the WOA Comradeship huddle at the Patton's Inn at 20 Oct 1700-1800 hrs.

#### **12. Adjournment:** 1259hrs